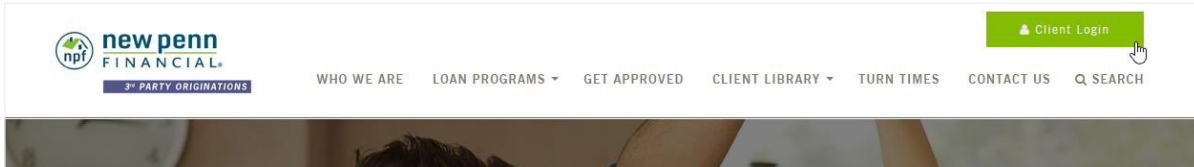
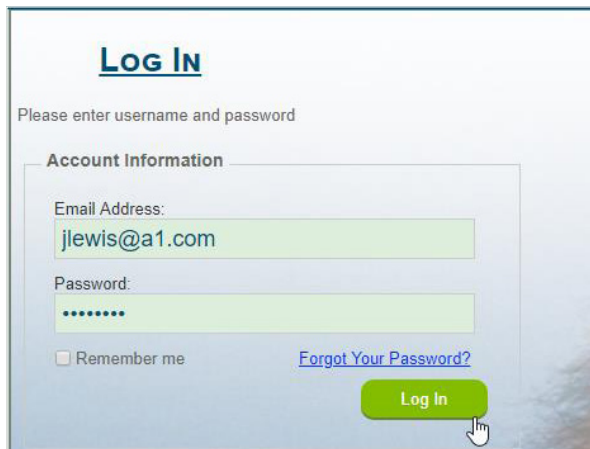


If you need assistance, please contact our Broker Concierge Desk at 1-888-988-1695

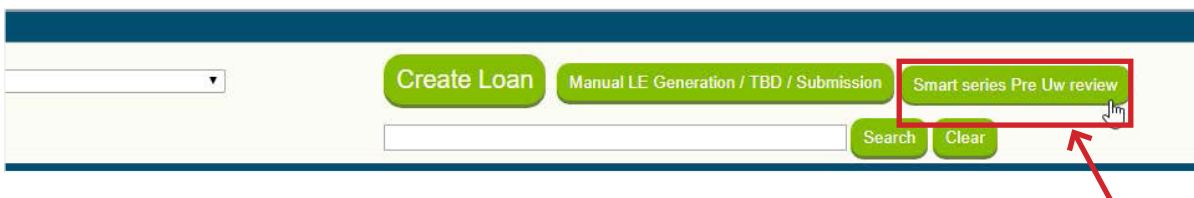
1. From [www.gonewpenn.com](http://www.gonewpenn.com), “click” Client Login.



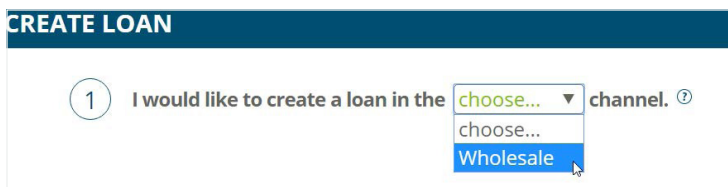
2. Enter your credentials, and “click” Log In



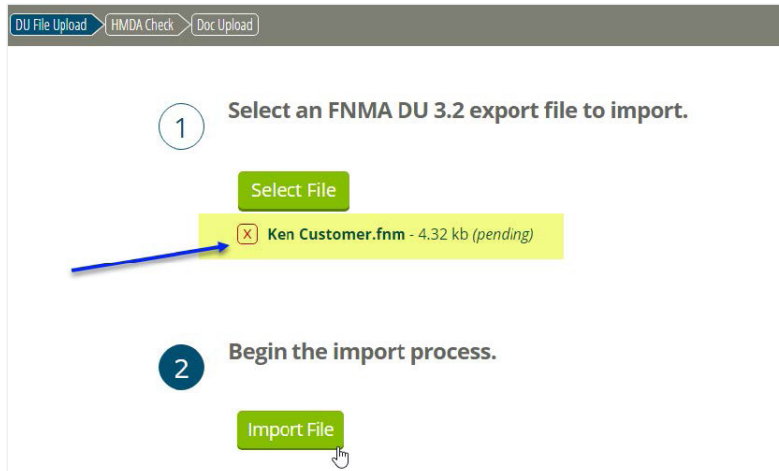
3. From your Pipeline screen, “click” Smart series Pre UW review.



4. Step 1 is to select your channel.



## 5. Select your Fannie Mae 3.2 file, and click Import File.



DU File Upload | HMUDA Check | Doc Upload

1 Select an FNMA DU 3.2 export file to import.

Select File

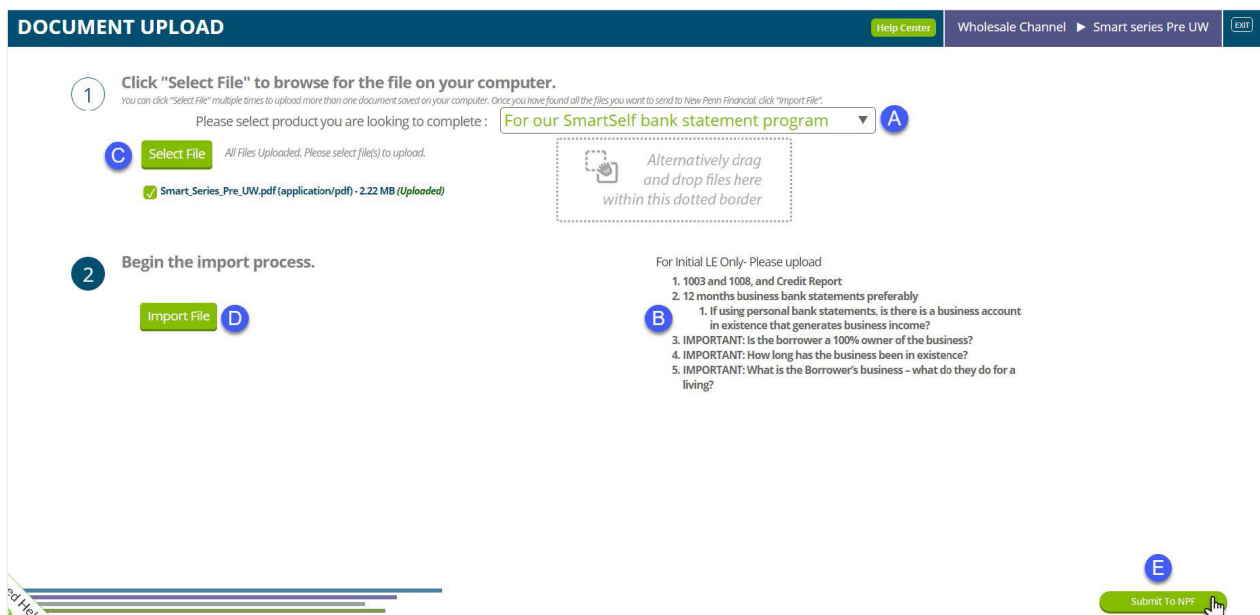
Ken Customer.fnm - 4.32 kb (pending)

2 Begin the import process.

Import File

## 6. At the Document Upload screen, follow these 5 steps:

- Choose the smart product you want New Penn to review
- Make sure you have all of the required documents
- Choose the .pdf file you have saved on your computer
- “Click” Import File
- “Click” Submit To NPF



DOCUMENT UPLOAD | Help Center | Wholesale Channel | Smart series Pre UW | EXIT

1 Click "Select File" to browse for the file on your computer.  
You can click "Select File" multiple times to upload more than one document saved on your computer. Once you have found all the files you want to send to New Penn Financial, click "Import File".

Please select product you are looking to complete: For our SmartSelf bank statement program

Select File All Files Uploaded. Please select file(s) to upload.

Smart\_Series\_Pre\_UW.pdf (application/pdf) - 2.22 MB (Uploaded)

Alternatively drag and drop files here within this dotted border

2 Begin the import process.

Import File

For Initial LE Only- Please upload

- 1003 and 1008, and Credit Report
- 12 months' business bank statements preferably
  1. If using personal bank statements, is there a business account in existence that generates business income?
- IMPORTANT: Is the borrower a 100% owner of the business?
- IMPORTANT: How long has the business been in existence?
- IMPORTANT: What is the Borrower's business - what do they do for a living?

Submit to NPF